

2018 Local Agency Biennial Notice

Name of Agency: Sonoma Local Agency Formation Commission

Mailing Address: 111 Santa Rosa Ave Ste 240 Santa Rosa, CA 95404

Contact Person: Cynthia Olson Phone No. 707-565-2577

Email: cynthia.olson@sonoma-county.org Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

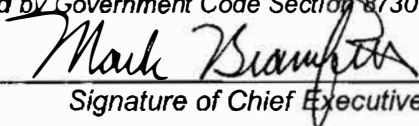
- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.



 Signature of Chief Executive Officer

October 30, 2018

 Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2018**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

APPENDIX A

<u>Designated Positions</u>	<u>Disclosure categories</u>
Commissioners*	1
Alternative Commissioners*	1
Executive Officer*	1
Assistant Executive Officer / Administrative Analyst I-III	1
LAFCO Analyst / Administrative Analyst I-III	1
Consultants**	

*Must file with the Clerk of the Sonoma County Board of Supervisors

**Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Chairman may determine in writing that a particular consultant, although in a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of the disclosure requirements. The Chairman’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B

Disclosure Categories¹

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Commission.

¹Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of LAFCO, or real property interests located in the geographic area of LAFCO, need to be reported.

ATTACHMENT 2

Draft Resolution No.

111 Santa Rosa Ave Ste 240
Santa Rosa, CA 95404

December 5, 2018

Resolution of the Sonoma County Local Formation Commission Adopting a Conflict Of Interest Code

RESOLVED, by the Local Agency Formation Commission of the County of Sonoma, State of California, that

WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

WHEREAS, the Commission wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed, and

NOW, THEREFORE, the Local Agency Formation Commission of the County of Sonoma **DOES HEREBY RESOLVE, DETERMINE and ORDER** as follows

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Sonoma County Local Agency Formation Commission, and

2. Pursuant to Section 4 of the standard code, commission members shall file statements of economic interest with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the Commission clerk who shall retain them at the main place of business of the Commission. Any Commission member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

The foregoing resolution was introduced at a regular meeting of this Local Agency Formation Commission on the fifth day of December 2018 and ordered adopted by the following vote:

Commissioners:

AYES:

NOES:

ABSTAIN:

WHEREUPON, the Chairman declared the foregoing resolution adopted, and

SO ORDERED

BY: _____
Mark Bramfitt, Executive Officer

The within instrument is a correct copy of the original on file in this office.

ATTEST:

BY: _____
Clerk

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