

SONOMA LOCAL AGENCY FORMATION COMMISSION

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Staff Report

Meeting Date: December 5, 2018

Agenda No. 3.2

Agenda Item Title: Conflict of Interest Code

Proposal: Staff requests that the Commission adopt the Amended Conflict of Interest Code and forward it to the Clerk of the Board of Supervisors for review and approval

Environmental Determination: Not a project under CEQA

Staff Contact: Mark Bramfitt

ANALYSIS

Background

The Political Reform Act requires every local agency to review its adopted Conflict of Interest Code biennially. The Code identifies the members and employees who, based on the position they hold, must disclose certain financial interests on a Statement of Economic Interests (Form 700).

The Act states that the Commission must amend its Code if there have been any substantial changes to the Commission's organizational structure since the Code was adopted. The addition of the position of Administrative Analyst I-III is considered to be a substantial change thereby requiring an amendment.

The amended code must be approved by the Commission and forwarded to the Board for approval within 90 days. The County Board of Supervisors is the code reviewing body for Sonoma LAFCO.

RECOMMENDATION

Staff recommends that the Commission adopt the Amended Conflict of Interest Code and direct staff to forward it to the Clerk of the Board of Supervisors for review and approval.

ALTERNATIVE TO RECOMMENDATION

None

ATTACHMENTS

1. 2018 Local Agency Biennial Notice
2. Draft Resolution