

# SONOMA LOCAL AGENCY FORMATION COMMISSION

## DRAFT MINUTES OF MEETING

Tuesday, June 28, 2022

### Commissioners

Pam Stafford, Chair  
Mark Landman  
James Gore  
Rich Holmer  
Susan Gorin  
Jean Kapolchok  
Mark Hemmendinger

### Alternate Commissioners

Steve Herzberg  
Chris Coursey  
Patrick Slayter

### Staff

Mark Bramfitt, Executive Officer  
Verne Ball, Legal Counsel  
Cynthia Olson, Administrative Analyst

1. Call to Order by the Chair – The meeting was called to order at 1:00pm. The following members were in attendance: Commissioners Kapolchok, Holmer, Hemmendinger, Landman and Stafford and Alternate Commissioner Slayter.

2. Continuation of Teleconferencing due to the COVID-19 Pandemic Action

Upon motion and second, approved as recommended by staff

Roll call vote:

Ayes:	5	Stafford, Holmer, Hemmendinger, Landman, Kapolchok
Noes:	0	
Abstain:	1	Slater

2. Public Comment: None

Commissioner Gorin joined the meeting.

4. Public Hearings:

4.1. FY 2022-23 Final Budget and Fee Schedule

No comments received from funding agencies re budget – special districts, etc. Requested to adopt proposed budget. No changes aside from Commission Clerk position interviews completed and offer has been extended.

Commissioner Landman, Hemmendinger, and Holmer all had questions regarding the reserve levels. Staff will be contacting the Budget Committee to assist in process of identifying the operational reserves necessary to ensure that reserves never fall below a set level.

Upon Motion and second, approved as recommended by staff

Roll call Vote:

Ayes:	5	Stafford, Holmer, Hemmendinger, Gorin, Landman, Kapolchok
Noes:	0	
Abstain:	1	Slater

5. Regular Calendar - None

7. General Announcements Informational - None

8. Confirm Meetings – The Commission Meeting of July 6, 2022, at 2:00 p.m. was confirmed

9. Adjournment – The meeting was adjourned at 1:15pm