

POLICY COMMITTEE MEETING MINUTES
Wednesday September 5, 2018
County Administrator's Conference Room
575 Administration Drive Santa Rosa, CA 95403

Commissioners	Alternate Commissioners	Staff
Teresa Barrett, Chair Jean Kapolchok Rich Holmer	Mark Landman	Mark Bramfitt, Executive Officer Carole Cooper, Assistant Executive Officer Cynthia Olson, Clerk

1. Call to Order at 1:00pm.
2. Approval of Minutes of Meeting: April 4, 2017 – approved as presented
3. General Public Comment: None
4. Election of Chair – This item was moved to next meeting.
5. Review of Policy: Outside Service Area Authorizations
 - Staff gave background on new legislation, Commission policy and procedures regarding Accessory Dwelling Units (ADUs). Committee members directed staff to bring back draft policy that addresses the extension of public services to ADUs on unincorporated parcels within a city's sphere of influence and currently served by a public agency.
 - The Committee also recommended limiting the extension of service authorization to a specific time-period of time in which the owner must connect to public services
6. Review of Policy: Fiscal Reserves
 - The Committee directed staff to bring back draft policy that the Commission maintain a reserve of 25-50% of budget.
7. Review of Policy: Legislative and Legislative Policy
 - The Committee directed staff to bring back draft policy that the Commission adopt the CALAFCO legislative policy.
8. Adjournment – The meeting was adjourned at 1:50 pm.