

# SONOMA LOCAL AGENCY FORMATION COMMISSION

## DRAFT MINUTES OF MEETING Board of Supervisors Chambers 575 Administration Drive, Santa Rosa 102A Wednesday, May 3<sup>rd</sup> 2023

Commissioners	Alternate Commissioners	Staff
Jean Kapolchok, Chair	Ed Hodges	Mark Bramfitt, Executive Officer
Rich Holmer	Chris Coursey	Verne Ball, Legal Counsel
James Gore	Bill Norton	Cynthia Olson, Administrative Analyst
Mark Hemmendinger, Vice Chair	Jeff Okrepkie	Kasandra Bowen, Commission Clerk
Susan Gorin		
Sandra Lowe		
Susan Harvey		

1. Call to Order by the Chair @ 2:00pm. The following voting members were present: Commissioners Holmer, Hemmendinger, Harvey, Kapolchok and Alternate Commissioner Okrepkie
2. Public Comment: Fred Allerbach, Sonoma Valley, introduced himself to the commission stating he has interest in LAFCO agenda items particularly related to Disadvantage Unincorporated Communities.
3. Consent Calendar:
  - 3.1 Meeting Minutes: April 5<sup>th</sup>, 2023 – moved to June 7<sup>th</sup> Commission Meeting
4. Public Hearings: None
5. Regular Calendar:
  - 5.1 Contract for Municipal Service Review and Sphere of Influence Study – Valley of the Moon Water District  
Environmental Review: Exempt Pursuant to Section 15306 of the State CEQA Guidelines

Staff stated that one proposal was received in response to the Request for Proposals issued in February 2023 and that, if the proposal is approved by the Commission, staff will initiate a contract with E. Mulberg and Associated upon receipt of a fee deposit from the applicant in the same amount. Staff also stated that he and the applicant will attend the next District Board meeting to explain the time and cost difference between the annexation process and an Outside Service Area Agreement.

Upon motion (Harvey), Second (Holmer) and approved as recommended  
Ayes: 5  
Noes: 0  
Abstain: 0

5.2 Contract for Disadvantaged Unincorporated Community Inventory and Mapping Study  
Environment Review: Exempt Pursuant to Section 15306 of the State CEQA Guidelines

Commissioner Harvey: Pro Plan West Partners – liked the opportunity to communicate with the company as well as the public.

Commissioner Holmer: looking for clarification regarding the RFP proposal asking if Plan West Partners will provide more ways to successfully map DUC without relying on the census trackers

Commissioner Okrepkie: Interactions with the company studying the DUCs is crucial – support the choice of Plan West Partners

Commissioner Kapolchok: In agreement with other Commissioners – proposal from Plan West was more comprehensive

Public Comment: Fred Allerbach – agrees with the Commission regarding the proposal from Plan West

Upon motion (Okrepkie), Second (Harvey) the Commission selected the Plan West Partners proposal and directed staff to change the resolution to reflect the selection.

Ayes: 5  
Noes: 0  
Abstain: 0

6. Information/Report Items

6.1 Executive Officer's Report:

6.2 Legislative Affairs:

General Announcements

7. Confirm Meetings

Commission Meeting: June 7<sup>th</sup> 2023, at 2:00 p.m. – Meeting was confirmed

8. Adjournment @ 2:23pm