

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 SANTA ROSA AVENUE, SUITE 240, SANTA ROSA, CA 95404
(707) 565-2577
www.sonomalafco.org

Staff Report

Meeting Date: April 3, 2024
Agenda No. Item 5.2
Agenda Item Title: Request to Name Commission Ad Hoc Committee on Staff Transition Planning

Environmental Determination: None

Staff Contacts: Mark Bramfitt

Analysis

Staff is requesting that the Commission form an ad hoc committee to confer with the Executive Officer and Commission staff regarding transition planning.

The ad hoc committee should ideally be comprised of members from three of the four classes of Commissioners. Staff believes that establishing the committee for the set time frame of three months should be more than sufficient to complete discussions, followed by a report to the Commission.

Background

Two of the Commission's three staff members have been contemplating staff transition issues given potential retirements.

Staff would like to work with an ad hoc committee to share information and to formulate approaches to ensuring that the Commission experiences a smooth staff transition when that time comes.

The Executive Officer believes that a one-time meeting (while preferably in person, the meeting could be held on-line) will be sufficient, and recommends that all three staff members participate.

Recommendation

Staff requests that the Commission name an ad hoc commission for a three month period with the charter to engage in staff transition planning discussions.

Attachments

None