

SONOMA LOCAL AGENCY FORMATION COMMISSION

DRAFT MEETING MINUTES

Board of Supervisors Chambers

575 Administration Drive, Santa Rosa 102A

Wednesday, June 5, 2024

Commissioners	Alternate Commissioners	Staff
Jean Kapolchok, Chair	Ed Hodges	Mark Bramfitt, Executive Officer
Rich Holmer	Chris Coursey	Verne Ball, Legal Counsel
James Gore	Bill Norton	Cynthia Olson, Administrative Analyst
Mark Hemmendinger, Vice Chair	Jeff Okrepkie	Kasandra Bowen, Commission Clerk
Susan Gorin		
Sandra Lowe		
Susan Harvey		

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If the supplemental materials are made available to the members of the Commission at the meeting, a copy will be available for public review at the same address and at the Commission meeting itself.

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AGENDA

1. Call to Order by the Vice Chair at 2:00 p.m. with Commissioners Holmer, Hemmendinger, Hodges and Harvey present
2. Public Comment: No Comment
3. Consent Calendar:
 - 3.1 Meeting Minutes: 05/01/2024
Minutes approved as written
Motion: Hodges
Second: Harvey
Ayes: 4
Noes: 0
Abstain: 0
4. Public Hearings:

4.1 FY 2024-25 Final Budget and Fee Schedule
Environmental Review: Not a Project under CEQA

Commissioner Harvey: Is there a policy regarding Auditing services? The pricing for the services continues to go up. While there is a 5% increase to the budget, is there a potential for a larger spike in apportionments in the future?

Commissioner Hemmendinger: There is a policy in place regarding the Fund Balance and not being able to go below 50% reserve.

No Public Comment

Adopted as recommended

Motion: Holmer

Second: Hodges

Ayes: 4

Noes: 0

Abstain: 0

4.2 File No. 2023-03: Valley of the Moon Water District Municipal Service Review and Sphere of Influence Study, adoption of determinations and amendment of the District's sphere of influence
Environmental Review: Exempt pursuant to State CEQA Guideline Sections 15306 and 15061 (b)(3)

Commissioner Holmer: Is the developer responsible for covering any costs to update the system or is the District?

Executive Officer Bramfitt: Would you like an amended report regarding capacity and usage?

Commissioner Hemmendinger: wanted to echo Commissioner Harvey's comments regarding lack of information throughout the report.

This matter was continued to the next Commission meeting.

No Public Comment

5. Regular Calendar:

5.1 (Removed from Agenda per Counsel's recommendation)
LAFCO Staffing and Facilities: Memorandum of Understanding for Fiscal Year 2024-29 and Executive Officer Employment Contract
Environmental Review: Not a Project under CEQA

5.2 Adjustment to Fiscal Year 2023-24 Adopted Budget
Environmental Review: Not a Project under CEQA

Commissioner Hemmendinger: Working with the County systems has been difficult. Are we paying for things twice?

No Public Comment

Motion: Harvey
Second: Holmer
Approved as recommended
Ayes: 4
Noes: 0
Abstain: 0

- 5.3 Authorization to Contract for Consultant Services for Municipal Service Review and Sphere of Influence Study for Windsor Water District and Sonoma Water (Airport/Larkfield/Wikiup Sanitation Zone)
Environmental Review: Exempt pursuant to State CEQA Guideline Sections 15306 and 15061 (b)(3)

LAFCO Counsel: significant issues with this reorganization proposal with reference to the legislature – no definitive legal answer as this is ongoing. Does the commission have jurisdiction/authority over these “zones”? The legislature is unclear.

Holmer: If LAFCO does not have jurisdiction over the zone, LAFCO does have jurisdiction over Windsor Water which would override any potential issue with the zone.

Hemmendinger: Concerns regarding the “expert” that RSG will assign to the report/study.

Harvey: Was the commission/EO happy with the last report that was completed by RSG?

Hemmendinger: Statements that were conflicting within themselves in previous RSG reports.

Holmer: Governance is a very significant issue that the people in these areas are facing. The financial impacts, engineering aspects for these areas. Very little public input on this potential impact that it will have on these areas and would really like to see more public involvement/meeting.

Harvey:

No Public Comment

6. Information/Report Items

6.1 Executive Officer’s Report:

Proposal for formation of “Sonoma Mountain Community Services District”

Proposal for formation of “Alexander Valley Water District”

Succession Planning Ad Hoc Committee

Additional topics:

Kenwood Fire Reorganization

6 Acres Mutual Water Company

George’s Hideaway – Russian River

GoldRidge/Sebastopol/Monte Rio MSR

No Public Comment

6.2 Legislative Affairs:

Senate Bill 1209 – Authorizes LAFCOs to enter into indemnification agreements with applicants.

Assembly Bill 3277 – Drops property tax exchange agreement requirement when new district not seeking tax exchange.

No Public Comment

7. General Announcements

No meeting in July

8. Confirm Meetings

Commission Meeting: August 7, at 2:00 p.m. Meeting Confirmed

9. Adjournment at 3:31pm