



Town of Windsor
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Town Manager
Jon Davis

February 8, 2024

Mark Bramfitt, Executive Officer
Sonoma County LAFCO
PO Box 128
111 Santa Rosa Avenue Suite 240
Santa Rosa, CA 95404
mark.bramfitt@sonoma-county.org

**Re: Proposed Partial Annexation of Sonoma Water's
Airport/Larkfield/Wikiup Sanitation Zone to Windsor Water District**

Dear Mr. Bramfitt,

Please accept this letter as the Windsor Water District's ("WWD") request to commence proceedings to detach a portion of the Airport/Larkfield/Wikiup Sanitation Zone ("ALWSZ") from the *Sonoma County Water Agency*, commonly known as Sonoma Water, and annex it into the WWD for the purpose of wastewater collection and treatment, as well as the supply of water. The area proposed for annexation to the WWD is included in Exhibit A to this letter. There is no proposal to annex any territory into the Town of Windsor.

The ALWSZ's Airport Treatment Plant is approaching the end of its operational lifetime and needs major renovations requiring significant financial investment. The Windsor Water Reclamation Facility ("WRF") currently has enough excess capacity to fully treat all flows and loadings from the ALWSZ. In addition, projects to modernize the WRF are currently underway, and those projects will insure the WRF has the capability and capacity to treat flows from future growth of the Town of Windsor and the ALWSZ area.

Sonoma Water conducted evaluations of alternative solutions and estimated the capital cost of renovating the treatment plant at \$50 million, while the capital investment needed to send untreated wastewater to the WRF would be a small fraction of that amount. Additionally, the proposed annexation will enable WWD to use storage ponds within the ALWSZ area, which will allow the WWD to significantly decrease discharges of reclaimed water to Mark West Creek without incurring the significant expense of acquiring new storage facilities.

The WWD and Sonoma Water both strongly believe that the proposed annexation will serve the best interests of both the customers the WWD and ALWSZ by increasing operational efficiency and preventing duplicative and costly infrastructure improvements, which would be necessary absent the annexation. The proposed annexation will also have significant environmental benefits as well. WWD and Sonoma Water intend to enter into a contract for the WWD to provide wastewater collection and treatment to the portion of the ALWSZ that is not proposed to be annexed.

The WWD submits this letter in order to commence the process to annex a portion of the ALWSZ to the WWD. We understand that additional materials may be necessary in order for the process to proceed in accordance with the requirements of Government Code section 56650 *et seq.*, including submission of a formal application and the completion of necessary studies.

The WWD looks forward to working with you on this important project that will benefit the ratepayers of both the WWD and the ALWSZ Area. Please do not hesitate to contact me if you have any questions or need additional information.

Sincerely,



Jon Davis
Town Manager
Windsor Water District

Exhibit A – Map of Area Proposed for Annexation

CC: Shannon Cotulla, Public Works Director
Grant Davis, Sonoma Water General Manger

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