

# SONOMA LOCAL AGENCY FORMATION COMMISSION

## DRAFT MEETING MINUTES

Board of Supervisors Chambers  
575 Administration Drive, Santa Rosa 102A  
Wednesday, April 3, 2024  
2:00 P.M.

Commissioners	Alternate Commissioners	Staff
Jean Kapolchok, Chair	Ed Hodges	Mark Bramfitt, Executive Officer
Rich Holmer	Chris Coursey	Verne Ball, Legal Counsel
James Gore	Bill Norton	Cynthia Olson, Administrative Analyst
Mark Hemmendinger, Vice Chair	Jeff Okrepkie	Kasandra Bowen, Commission Clerk
Susan Gorin		
Sandra Lowe		
Susan Harvey		

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## AGENDA

1. Call to Order by the Chair @ 2:00pm with Commissioners Kapolchok, Hemmendinger, Harvey, Norton, Gorin and Lowe
2. Public Comment: None
3. Consent Calendar:
  - 3.1 Meeting Minutes: March 6, 2024

Approved as recommended

Ayes: 6

Noes: 0

Abstain: 0

4. Public Hearings:
  - 4.1 Fiscal Year 2024-25 Proposed Preliminary Budget  
Environmental Review: Not a Project under CEQA

Commissioner Hemmendinger (Fiscal Committee): 5% increase is more reasonable than a 20% increase down the line. Fund balance is being used for legal fees, etc. Reasonable request.

No Public Comment

Motion: Harvey  
Second: Hemmendinger  
Ayes: 6  
Noes: 0  
Abstain: 0

5. Regular Calendar:

- 5.1 Authorization to Issue Request for Proposals for Municipal Service Review and Sphere of Influence Study for Windsor Water District and Sonoma Water (Airport/Larkfield/Wikiup Sanitation Zone)

Commissioner Lowe: Are all the options worth researching within a MSR if an option is not preferred?

Commissioner Hemmendinger: What detail are we going to get from this report?

Discussing specific consultants for this topic versus a general MSR consultants.

Commissioner Kapolchok: Would the discussing of town expansion be a topic as well as the issue of the sewage treatment plant that needs 50 million dollars' worth of upgrades.

No Public Comment

Ayes: 6  
Noes: 0  
Abstain: 0

5.2 Request to Name Commission Ad Hoc Committee on Staff Transition Planning

Commissioner Lowe and Commissioner Harvey commented. Requirements for the AD HOC? Number of commissioners must be less than a quorum with no decisional authority.

Ad Hoc: Commissioner Susan Harvey, Commissioner Jean Kapolchok, Commissioner Mark Hemmendinger

No Public Comment

6. Information/Report Items

- 6.1 Executive Officer's Report - None

6.2 Legislative Affairs:

AB 3277: Tax exchange apportionment waiver (CALAFCO sponsored): Executive Officer Bramfitt sent a letter of support for this Bill.

SB 1209: Indemnification agreement authority (CALAFCO sponsored)

7. General Announcements

8. Confirm Meetings

Commission Meeting: May 1, 2024 at 2:00 p.m. Confirmed

9. Adjourned @ 2:32pm

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