

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 SANTA ROSA AVENUE, SUITE 240, SANTA ROSA, CA 95404

(707) 565-2577

www.sonomalafco.org

Staff Report

Meeting Date: April 2, 2025

Agenda No: Item No. 5.2

Agenda Item Title: Election of Officers and Appointment to Standing Committees

Proposal: Staff is requesting that the Commission elect an Interim Chair and, if necessary, an Interim Vice Chair for terms ending in June 2025.

Environmental
Determination: Not a project under CEQA

Staff Contact: Mark Bramfitt

Analysis

Background

With the recent resignation of the Commission's long-standing public member, staff requests that the Commission elect an interim successor to fill the unexpired term of the Chair position (two months), and if necessary, elect an interim Vice Chair for the same period.

Having both positions filled will ensure that the Commission can conduct business effectively.

In relation to election of officers, the Rules of Procedure state:

- The Chair and Vice Chair shall not be members of the same appointing authority (county, city, special district and public).

In 2002, the Commission established, by resolution, two standing committees. The resolution states:

1. A Budget Committee and a Policy Committee are established as standing committees of the Commission. (We now refer to the Budget Committee as the Fiscal Committee.)
2. Each standing committee will meet and report to the full Commission.

The Commission appoints members of the standing committees, on recommendation of the Commission Chair. Counsel has advised that only three regular Commission members can sit on a committee in that more than that would constitute a quorum of the Commission, a violation of the Brown Act. In addition, Commission policy states that alternate members may be assigned to only the specific standing committee on which a regular member from the same category as the alternate (county, cities, special districts, and public) serves.

The current committee members are as follows:

Budget Committee: Commissioners Hemmendinger, Gore, and Harvey
Policy Committee: Commissioners Holmer and Lowe, and one vacancy.

Recommendation

Staff recommends that the Commission:

- Elect an Interim Chair and, if necessary, and Interim Vice Chair for terms ending in June 2025

- Upon recommendation from the Chair, appoint members to the Commission's standing Fiscal and Policy Committees

Alternate Recommendation

The Commission may determine to move the election of officers and appointment of members to the standing committees to a later meeting.